

Popcorn Machine: How to Use

The popcorn machine will be prepared and sitting outside of the AUArts SA office 1 hour before your event, or at 4pm if your event is after this time.

The Machine Comes Equipped with:

- Popcorn Packets – Contains kernels and oil
- Scoop – For scooping popcorn
- Serving bags – For scooping popcorn into
- Napkins – For greasy hands
- Paper Towel + Vinegar Spray bottle – For Cleaning Machine

Before using the Machine

- **Make sure the popcorn machine is clean.** Especially the kettle-- any debris or burnage in the kettle will cause your popcorn to burn! Ensure the interior of the machine is also clean as well as the lower debris tray.

Using machine

1. Plug the machine in.
2. Turn all three switches, located in the top left, to the 'on' position.
3. Allow kettle to preheat for 3 minutes (first batch only).
 - a. **Once the kettle is warming you will NOT be able to touch it, so be sure to use the black insulated kettle handle.**
 - i. This handle can swivel down by pushing the handle slightly forward. This will allow you to 'dump' popcorn as it pops.
 - ii. You can lock the kettle back in place by pulling the handle back while the kettle is in its upright position.
4. Cut top of popcorn packet off and pour oil and kernels into kettle by lifting the magnetic kettle lid up by it's handle, then close kettle lid.
5. Kernels will begin popping, dump the popcorn from the kettle when popping stops or your popcorn will burn. **Do not touch the metal parts of the agitator or the kettle, it will be very hot at this point.**
6. For additional batches repeat steps 4 and 5.
7. Serve popcorn by scooping into a bag and enjoy!
8. When you no longer need to pop popcorn turn off kettle and agitator to prevent burning/smoke.

After Using the Machine

- Allow 10-15 minutes for kettle cool down.
- Wipe down exterior and interior of machine including doors, windows, floor, debris tray, kettle, and agitator (watch that they have cooled down).
- Return machine beside the SA Office.

Questions? Contact Mike at office.sa@auarts.ca